

## Gift Aid declaration

Name of Charity: **Kingston Mencap**

Please treat

☐ The enclosed gift of £.....as a Gift Aid donation; OR

☐ All gifts of money that I make today and in the future as Gift Aid donations; OR

☐ All gifts that I have made in the past 6 years and all future gifts of money that I make from the date of this declaration as Gift Aid donations

Please tick the appropriate box

You must pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6th April one year to 5th April the next; not Council Tax or VAT) that is at least equal to the amount of tax that the charity will reclaim on your gifts for that tax year.

Donor's details

Title..... Initial(s).....Surname.....

Home Address.....

.....Postcode.....

Signed..... Date.....

***Please notify the charity if you:***

1. Want to cancel this declaration
2. Change your name or home address
3. No longer pay sufficient tax on your income and/or capital gains

***Tax claimed by the charity:***

- The charity will reclaim 28p of tax on every £1 you gave up to 5 April 2008
- The charity will reclaim 25p of tax on every £1 you give on or after 6 April 2008
- The Government will pay to the charity an additional 3p on every £1 you give between 6 April 2008 and 5 April 2011. This transitional relief for the charity does not affect your personal tax position

If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.

**Please send your completed form to: Jenny Pitt, Admin Assistant, Kingston Mencap, 52 Park Road, Kingston Upon Thames, KT2 6AU**